



## Four Swannes Home School Agreement Policy.

### Purpose

This agreement encapsulates our belief that parents are a child's first and most important educators. It is designed to help achieve the highest possible standards of achievement through close communication and effective partnership with parents.

### Who was consulted?

Consultation through staff meeting, taking into account parent views from OFSTED survey.

Main ECM outcome: Enjoy and achieve

### Relationship to other policies

This agreement relates most closely to the homework, pupil discipline and registration policies. It impacts on our approach to the prospectus and the school profile. It is also relevant to many other school policies such as assessment, child protection, equality, nutritional standards, racial equality, target-setting, and teaching and learning.

### Roles and responsibilities of the head teacher, other staff, governors

The head teacher will ensure that the home-school agreement and other significant communications with parents and pupils are reviewed at least every two years in consultation with parents, pupils, staff and governors.

### Methods of consultation will include:

- parent forums and informal discussion at open evenings
- surveys
- school council meetings and circle time
- telephone contacts
- staff meetings.

### In addition feedback will be sought from parents on the effectiveness of:

- the prospectus
- the school profile
- newsletters
- reports of pupil achievements.

Where parents do not read English, translations will be produced or the contact will be oral.

With guidance from the head teacher the governing body will be involved in the consultation process, such as by helping to draft, carry out and collate surveys.

#### Arrangements for monitoring and evaluation

The Community/Communications Committee of the governing body will monitor the number of HSAs that are signed and the reasons given when they are not signed. It will receive summary reports of the consultations and surveys and will report annually to the whole governing body. Where appropriate, action points will be carried forward to the school improvement plan.

Policy date: September 2012

Reviewed: September 2016

Next Review: September 2017